**Waled Younes E Alazzabi **

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**Objective**

* Seeking an opportunity in accounting and business to implement gained skills, knowledge, and collaborate with the staff to share ideas and improve the firm’s performance.

**Education**

* PhD candidate in Accounting

Putra Business School, Universiti Putra Malaysia **2/2016**

* Master's Degree, Accounting and Information Systems

Middle Tennessee State University, Murfreesboro, TN **12/2010**

GPA 3.47/4.0

* Aljabal Algharbi University, Gharian, Libya **06/2005**

GPA 3.7/4.0

**Skills and Qualifications**

* Knowledge of Berber native, Arabic, Proficient English languages, and Basics French and Melayu
* Proficiency in Microsoft Excel, Word, PowerPoint, and Banking Systems
* Demonstrated organizational and problem solving skills
* Ability to communicate effectively in both oral and written form
* Excellent Leadership and time management skills
* Very Good understanding to Financial Statements in accordance with International Financial Accounting Standards and US GAAP
* Very Good understanding to Islamic Banking

**Professional Experience**

**Sahel Sahara Bank- BSIC Ghana Accra, Ghana**

**Accounting Department 11/2011- 10-2012**

**Accounting Officer- Verify 1**

* Created new formats for statements of reconciliations
* Prepared reconciliations for the eight affiliates of Sahel Sahara Bank- head office
* Prepared letters to the affiliates requesting accounts statements for reconciliations
* Prepared confirmation letters of balances
* Reviewed and approved daily batches in both smart banking and smart lending systems
* Traced Accounts, Analyzed, and fixed mistakes in daily entries
* Cooperated in teaching new employees to do Accounting entries in the system
* Helped in preparing Accounting entries for Money gram and Western union transactions
* Verified Treasury - Bills Accounting entries in treasury back office
* Assisted in preparing the financial statements in the department
* Analyzed and discussed the changes in financial statements items
* Booked, reviewed, and approved loans applications and payments
* Checked and verified entries of customers’ loans and interests
* Recommended new proper general ledger for revenues and expenses
* Discussed and recommended some ways to diversify the bank’s income
* Prepared the cash and cash equivalent report

**Alwaha Bank** **Tripoli, Libya**

**Accounting and Financial Manager Assistant for Reconciliation affairs 02/ 2015-03-2016**

**Head of Budget and reconciliations Department 05/ 2013-01/2015**

**Accounting Officer 11/2012-04/2013**

**Accounting Staff 03/2011-11/2011**

Verify -1  **02/2006-04/2008**

* Recognized by the head office department for outstanding job performance
* Audited daily Accounting entries and some accounts
* Investigated and corrected errors in some accounts
* Prepared daily statements of liquidity
* Assisted in opening deposits with other banks based on liquidity
* Reviewed expenses and revenues on deposits with foreign banks
* Cooperated in managing fixed asset accounts and prepared monthly and annually depreciations
* Verified transaction on Smart Fixed Assets Sytem
* Settled the accounts with the Head Office, Foreign Correspondent, and other Local banks daily
* Prepared income statements and balance sheets monthly and annually
* Analyzed and reported variations between actual expenses and estimated expenses
* Analyzed and reported variations between actual revenues and estimated revenues
* Handled some accounting management tasks when the manager was traveling
* Assisted the accounting management and other managements in solving problems
* Created new schedules for MoneyGram reconciliations and audited Visa reconciliations
* Helped in preparing and translating the three years strategic plan
* Was a member of the strategic plan committee 2013-2015
* Prepared the statistics of the Libyan Central Bank
* Interviewed new applicants to the bank
* Currently Supervising four employees in the department

**The Libyan Company for Public Services Jadwo, Libya**

Clerk of payrolls  **08/2005-12/2005**

* Prepared salaries for all employees
* Reviewed the company's payments

**Activities**

* Volunteered work with the elderly people in the community
* Tutored students in Arabic, English, basics of Math, and Accounting, Production management
* Did Farming activities